

CLEARVIEW REG BD OF ED-01500870 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance (124 - 142)		126	12/29/2017	CAP Accepted	
Corrective Action History			CAP Accepted Lea Berry 12/05/2017 09:50 AM	CAP Accepted			
			CAP Submitted JOANNE DALY 12/04/2017 11:10 AM	Determining Official will follow the Eligibility Manual for School Meals Determining and Verifying Eligibility Manual pages 60through 62 when reviewing future applications and will insure that the income-based application all provide: 1. Names of all household members; 2. Amount, source and frequency of current income for each household member; 3. Signature of an adult household member (electronic signature is acceptable for web-based applications); and 4. Last four digits of the Social Security Number of the household's primary wage earner or another adult household member, or an indication that no adult household member has a Social Security Number. If applications do not include the above information, they will be denied until the information is provided. The Determining Official will also double check that application current income for each household and determine if they are eligible for a free, reduced or a paid meal.			
			Flagged Lea Berry 11/29/2017 11:24 AM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.			
On-Site Assessment Tool	On-Site Assessment Tool	Verification (207 - 215)		215	12/29/2017	CAP Accepted	
Corrective Action History			CAP Accepted Lea Berry 12/05/2017 09:51 AM	CAP Accepted			
			CAP Submitted JOANNE DALY 12/04/2017 11:11 AM	The Determining Official will follow the timelines provided in Section 6: Verification of the Eligibility Manual for School Meals Determining and Verifying Eligibility for future verifications. All future verifications will be completed no later than November 15th of each school year. If an extension in time is needed, a written request will be made to the State agency It is understood that requests for extensions are limited to reasons which are extraordinary.			
			Flagged Lea Berry 12/01/2017 10:25 AM	The SFA must complete the Verification Process which includes sending the "We Have Checked Your Application Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			